

Signing eDisclosures

- **1.** Locate the email from your loan officer titled "We need a few more things from your application."
- 2. Click the Click here to visit the website link. The login page will be displayed.



We need a few more things for your application Your loan documents are now available on our website. You can re-

em anvtime vou'd like du

4 Date: Today

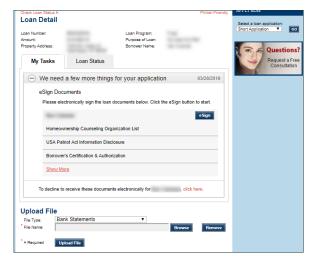
3.

Once logged in, the "Check Loan Status" section will display. Click the link to open the message.

4.

When the screen expands, two tabs will display: "My Tasks" and "Loan Status."







Signing eDisclosures

Within the "My Tasks" tab, find the list of documents requiring eSignature. Click the **eSign** button.

e	Sign Documents
	Please electronically sign the loan documents below. Click the eSign button to start.
	eSign
	Homeownership Counseling Organization List
	USA Patriot Act Information Disclosure
	Borrower's Certification & Authorization
	Show More

Please click the "I agree" button at the bottom of the page to consent to do business electronically and to view Loan focuments electronically

I Agree I Do Not Agree

6.

5.

Click **I Agree** at the bottom of the page.

7.

Enter the provided authorization code and then click **Next >.**

eSign Disclosures				Verify Identity
Step 1. Welcome Your mortgage originator m	ust provide your perso	please enter the aut nal authorization code to you.	horization code to ver	ify your identity.
Authorization Code: 👔	🔶			
Next> Cancel				

8.

Review the loan documents by clicking **NEXT.**

9.

Click START.

10.

Prompts will direct you where to sign.



Please review and act on the documents below.		
Q. C.	1 🕹 🖶 🖸	3
START		





Signing eDisclosures

11.

To adopt a signature, select the desired design and click **ADOPT AND SIGN.**

Confirm your name, initials, and signature.	
Required	
Full Name*	Initials*
PREVIEW	Chang
DocuSigned by: DS	Onling
Docusigned by.	
B2AB5990203143A	
B2AB5990203143A	be the electronic representation of my signature and initials for all purposes wh



The page will scroll to the next required signature line. Click **SIGN.**

13.

Once all required signatures are provided, click **FINISH** at the top of the page.

14.

Congratulations! Your documents are eSigned.



Sign

